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6. There are photographic charts concerning the labor forces which show the balance of working time remaining for each worker, the losses of work time, and the efficiency with which the worker uses his hours of labor. There are two types of these charts, one for production workers and one for administrative personnel.
7. Forms exist for recording expenditures of materials in zavods. These forms include quota charts for the release of materials from depots, materials required, and reports on the work of individual shops (tsekh) and the zavod as a whole with regard to the expenditure of materials.
8. Forms N-1, N-2, N-3 and N-4 are for reporting accidents arising out of production operations.
 - N-1 is a certificate which is submitted for accidents occurring in production.
 - N-2 is a report on accidents involved in production.
 - N-3 is a communication concerning investigation of a fatal accident arising out of work operations.
 - N-4 contains information on fatal accidents occurring in production. All forms for fatal accidents are dispatched under secret classification.
9. The form NI-TZ is a reporting card for recording inventions and technical improvements.
10. VYNPEL (Literally this word means pennant or streamer) is a word used for designating radio-telegraph communications concerning the results of the operations of Merchant Fleet activities in the All-Union socialist competitions.

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SECRET/SECURITY INFORMATION